

INTERNAL/EXTERNAL ADVERT

ENERGY DATA ANALYST (OTOKON) PRETORIA

Are you passionate about contributing towards the growth and development of our company, willing to serve rather than instruct, able to cope with, adapt to and thrive on change, prepared to work independently, positive regardless of all and excited about a new challenge, then we would like to hear from you.

Duties and Responsibilities:

The successful candidate's responsibilities will include, but not be limited to:

- Providing hardware and software support on existing Automated Energy Meter Reading systems
- Ensuring and monitoring data availability and data integrity of metering systems
- Installation of MS Operating Software, MS SQL Database Software and Energy Management Software
- Configuration of Energy Management Systems, setup of reports, etc
- Investigating problems on systems with fault finding to ensure continuous operation of the system
- Month-end value added support service to Key accounts (Energy Cost Bill reconciliation, Energy Internal Cost allocation, database back-ups, etc)

Requirements:

The successful candidate should have passed Matric (Grade 12) with:

- Maths (HG)
- Science (HG)
- Computer literacy (MS Excel, Outlook and Word essential)
- Willing to travel
- Willing to work overtime as and when required
- Valid driver's license and own transport

The successful candidate should have the following skills and qualities:

- Ability to operate under pressure, must be a fast and accurate worker who is results driven
- Good people skills, assertiveness, a pro-active disposition
- The incumbent must have the willingness to work flexible hours
- A very strong team player
- Good administration skills and proficiency in Microsoft Office

Interested applicants should email a concise curriculum vitae to Jennifer van Dyk jennifer@ist.co.za or fax, (012) 426 7755

CLOSING DATE: 25 May 2010

Kindly note only short-listed candidates will be corresponded with and Psychometric assessments may form part of the process.

Should you not have had any feedback within 3 weeks after the closing date, you may consider your application unsuccessful.

The company is under no obligation to fill this position.

<http://www.ist.co.za>